

AGENDA ITEM #7
November 2, 2001

To: Delta Protection Commission

From: Subcommittee on Budget, Finance, and Administration
(Commissioners Calone, Ferguson, McCarty, Shaffer, and Sanders), and
Margit Aramburu, Executive Director

Subject: Update on DPC Expenditures – FY 00-01 and FY 01-02

FY 2000 - 2001

The State fiscal year began July 1, 2000 and ended June 30, 2001. The Delta Protection Commission was allocated \$339,000 from two special funds: the California Environmental License Plate Fund and the Harbors and Watercraft Revolving Fund. The Commission's expenses were \$292,141; in addition \$19,850 was set aside for the Dangermond consulting contract, for a total \$311,991. The unexpended funds at the end of the fiscal year were \$27,009. Unexpended funds are returned to the fund of origin.

Income	\$339,000
Expended	\$311,991
Unexpended	\$ 27,009

The majority of the Commission's funds were spent on:

- salaries and benefits;
- central administrative services, referred to as pro rata funds, defined as *Provides for the recovery of General Fund costs for statewide general administrative expenditures (Pro Rata) from special funds*;
- contract with Teale Data Center for maintaining both the DPC's geographic information systems (GIS) and Web Page;
- contract with the State Lands Commission for Administrative Services; and
- one new computer, one printer, and updated internet connection.

FY 2001 - 2002

The Commission's budget allocation for this fiscal year again from two special funds, is \$309,212. In response to the State's fiscal difficulties, the Governor's Office has requested all State agencies, regardless of funding source, to reduce spending where possible. In compliance, the Commission staff is doing the following:

- analyzing the cost effectiveness of purchasing versus renting equipment. Since the Commission is now permanent, there may be some minor cost savings;
- analyzing the cost effectiveness of yearly contracts versus month to month (security system);
- revised the maintenance agreement with Pitney Bowes Copier to include supplies;
- the Jean Harvie Community Center in Walnut Grove is providing the use of their auditorium at no charge (last year these costs were \$600); and
- exploring new methods with large mailings; i.e., eliminating the use of envelopes by folding meeting notices and using smaller envelopes to save postage.

Listed below are the Commission's Fiscal Year 2000/2001 monthly expenditures:

<u>Total FY 00/01 Funds:</u>	<u>\$339,000.00</u>
Total Outgo - July	18,081.91
Total Outgo - August	30,841.01
Total Outgo – September	17,136.49
Total Outgo – October	19,980.43
Total Outgo - November	30,570.70
Total Outgo - December	18,142.95
Total Outgo - January	19,847.00
Total Outgo – February	38,406.24
Total Outgo - March	18,661.28
Total Outgo - April	21,315.07
Total Outgo- May	34,364.42
Total Outgo- June	24,724.19
<u>Total FY 00/01 Expended Funds</u>	<u>\$292,071.69</u>
<u>Total FY 00/01 Unexpended Funds</u>	<u>\$46,928.31</u>
<u>Less Dangermond Encumbered Funds</u>	<u>\$19,850.00</u>
<u>GRAND TOTAL UNEXPENDED FUNDS</u>	<u>\$27,078.31</u>

Note: \$19,850 encumbered funds in reserve for Dangermond Contract to prepare Delta Recreation Master Plan Request for Proposal.